

# MY WEDDING CHECKLIST

## **16 to 12 Months in advance:**

- Announce your engagement
- Have an engagement party
- Set a wedding date
- Work out a budget
- Determine each family's contribution, including your own
- Get Bridal and Lifestyle magazines
- Attend Wedding Shows for research and deals
- Pick your wedding party, maid of honour, bridesmaids, best man, etc.
- Start a guest list
- Hire a wedding planner
- Visit, select and book/reserve a venue for ceremony and reception
- Book your officiant
- Start researching photographer's, flowers, DJs or bands, etc.
- Start your fitness and diet plan - now!

## **9 months in advance:**

- Hire the perfect photographer
- Hire the perfect videographer
- Book DJs and/or band and/or Entertainers
- Meet and review caterers or venue's tasting menu
- Purchase a dress - you'll need various fittings in the months ahead
- Reserve a block of hotel rooms for out of town guests
- Sign up for your Wedding Registry
- Create your own wedding website to keep people informed of date, travel, accommodations, etc

## **6 months in advance:**

- Buy your wedding invitations and stationery
- Select your honeymoon destination and book it
- Ensure your passports are current and get any necessary medical shots
- Shop for your bridesmaids' dresses
- Meet with your officiant and confirm all official documentation required for the wedding
- Mail your "Save the Date" cards
- Book your florist with your confirmed colour theme
- Arrange for transportations, limos, horse-carriages, etc
- Prepare your "Day of" schedule
- Veil shopping can be postponed for another two to three months

## **5 months in advance:**

- Book a rehearsal and rehearsal dinner venue
- Finalize the wedding invitations and guest list
- Sample and select your wedding cake
- Purchase wedding shoes
- Start Wedding dress fittings
- Confirm hair and make-up artists
- Select your music for the event, from announcement of wedding party to first dance, etc

### **3 months in advance:**

- Final menu confirmed
- Flowers confirmed
- Order bombonieres and other party favours
- Decide who will speak at your wedding
- Purchase your lingerie
- Second dress fitting
- Finalize the ceremony and reception schedule
- Print menu cards and/or program
- Purchase wedding rings
- Forward the event schedule to your vendors to review and confirm

### **2 months in advance:**

- Review all vendors and confirm all details
- Meet with photographers and video to discuss images, angles and locations.
- Review the music playlist with DJ and/or band
- Mail all wedding invitations with a due RSVP date of no less than 4 weeks prior to wedding date
- Submit a wedding announcement to newspapers and/or social media
- Arrange for a bachelorette and bachelor party - with your maid of honour and his best man

### **1 month in advance:**

- Confirm your guest list data base
- Contact people directly who may have not yet responded
- Obtain your marriage license
- Finalize the rehearsal dinner invites
- Last wedding dress fitting
- Stock up the bar once head count is final
- Make as many final payments as possible to all your vendors
- Confirm hair and make up times with all vendors
- Email and/or print directions to all transportations
- Assign seating arrangement
- Purchase gifts for bridesmaids and/or best man
- Write your own vows

### **Week of the Wedding**

- Confirm all final times and schedule with vendors
- Pick up your dress
- Review small tasks and who is in charge to complete
- Write final cheques to vendors and include tips on envelopes
- Review the moments you want captured with your photographer and videographer
- Take a day off at the spa to relax this week
- Send final guest list to venue or caterer
- Wear your bridal shoes to break them in
- Pack for your honey moon
- Enjoy your wedding